



**CITY OF EL SEGUNDO  
 PLANNING AND BUILDING SAFETY DEPARTMENT  
 350 MAIN ST., EL SEGUNDO, CA 90245**

Plan Check No. \_\_\_\_\_

**APPLICATION FOR BUILDING PERMIT**

Address: \_\_\_\_\_  
 Tenant/Project Name: \_\_\_\_\_  
 Description of Work: \_\_\_\_\_

**PROPERTY OWNER**

Name: \_\_\_\_\_ Owner Builder: Yes  No   
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Email: \_\_\_\_\_ Fax: \_\_\_\_\_

**APPLICANT INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**CONTRACTOR INFORMATION**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
 Address: \_\_\_\_\_ Phone: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 State License No.: \_\_\_\_\_ Class: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

**ARCHITECT/ENGINEER/DESIGNER INFORMATION**

Name: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State License No.: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**PROJECT INFORMATION**

Valuation Cost (labor & material): \$ \_\_\_\_\_ New Building/Addition (sq. ft.): \_\_\_\_\_  
 New Garage: Yes  No  (sq. ft.) \_\_\_\_\_ Patio Cover/Deck (sq. ft.) \_\_\_\_\_  
 Remodel/TI: (sq. ft.) \_\_\_\_\_ Number of Stories: \_\_\_\_\_  
 Construction Type: \_\_\_\_\_ Occupancy Group: \_\_\_\_\_  
 Related Permit No.: \_\_\_\_\_  
 City Business License No.: \_\_\_\_\_

I, the applicant/owner of the property located as noted as project address, acknowledge that I am aware approval from the Department of Planning, Fire Department, Health Department, and any other agencies that are required prior to the issuance of the building/grading permit. I hereby choose to submit plans for building/grading plan check prior to obtaining the necessary approvals of the agencies. Furthermore, I am aware that if the building/grading plans have been reviewed and I cannot obtain the necessary approvals from the other agencies, the fees paid to the Building Department for plan review will be forfeited. I understand that additional plan check fees will apply if the plans submitted are modified in order to obtain approvals from other agencies. Also, plan check is valid for one year; additional fees may be required after one year for renewal.